Sreenivasa Institute of Technology and Management Studies
AUTONOMOUS
Chittoor – 517 127.

No. Minutes/2021-01   Dt.12.03.2021

MINUTES OF THE MEETING OF THE GOVERNING BODY HELD ON
12th March, 2021 UNDER THE CHAIRMANSHIP OF
Sri. K. RANGANATHAM, CHAIRMAN

The meeting of the Governing Body, SITAMS (Autonomous) has been held on 12.03.2021 (Friday) at 11:00 AM through video conference.
https://us02web.zoom.us/j/88589756131?pwd=RUt3NHRzQ0VpVUt0aVp0K0MyUGtLdz09"

Members Present:-

1	Sri K. Ranganatham	Chairman
2	Sri D.K. Badri Narayana	Member
3	Smt. D. A. Thejeswari	Member
4	Smt. D. A. Kalpaja	Member
5	Dr. B.S. Madhukar	Member UGC Nominee
6	Dr. V. Venugopal Reddy	Member University Nominee
7	Sri K. Padma Rao	Member
8	Sri Srinivasa Murthy	Member, Industrialist
9	Dr. K.L. Narayana	Member
10	Dr. P. Ramesh Kumar	Principal & Member Secretary
11	Dr. S. Sreekanth	Member
12	Prof. R. Mynuddin Sulthani	Member

Members Not presented :-

1	Sri. D.A. Srinivas	Member

Sri K.Ranganatham, Chairman of SITAMS, welcomed all the members of Governing Body.

He also introduced new members and position in the Board of Governance (BoG) of SITAMS.

Principal also welcomed all the Governing Body members.

RESOLUTIONS:

Item No.1: **To maintain Condolence of silence for 2 minutes for demise of Chairperson, SITAMS**

Condolence of silence for 2 minutes has been observed by the members of Governing Body for demise of Smt.D.A.Sathya Prabha, Chairperson, SITAMS.

Item No.2: **To introduce new members and position in the Governing Body**

Sri K.Ranganatham, Chairman of SITAMS, has introduced the following new members in the Governing Body and he has taken the charge as Chairman of SITAMS.

Sri K. Ranganatham	Chairman
Smt. D.A.Thejeswari	Member
Smt. D.A.Kalpaja	Member

Item No.3: **To confirm the minutes of the last Meeting of the Governing Body held on 20-12-2019**

The minutes of the previous Governing Body meeting held on 20.12.2019 which were circulated to all the members are approved.

Item No.4: **To report on the action taken on the minutes of the last meeting of Governing Body held on 20.12.2019**

The Principal explained to the members about the action taken on the minutes of the last meeting of the Governing body held on 20.12.2019 as noted below, regarding.

a. Application for the renewal of NAAC Application has been submitted by Feb.2020.

b. Curriculum and syllabus for the R18 (Phase –II) and R20 (Phase-I) have been approved by the BoS and Academic council.

c. Due to Covid-19 pandemic satiation, the establishment of incubator cell and startups are not implemented during 2020.

d. MoUs with Industries have been made for internships which is useful for the students' placements, skill development and industry interaction.

e. Due to Covid-19 pandemic satiation, the proposal to organize Project Expo in a grand manner on 21-09-2020 on the eve of our founder Chairman Dr.D.K.Audikesavulu gari 78th Jayanthi was not conducted.

f. Graduation Day for the 2015-2019 graduated students was not conducted due to COVID 19.

g. The revised examination fee Structure and change of rates of remuneration given to staff and supporting staff was implemented.

Item No.5:   *To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body*

The Principal explained to the members about various academic and other important activities / events has been held in the college since the last meeting of GB. The following suggestions were given by GB Members

- ❖ The reason for the faculty leaving the institution has to be mentioned clearly. Not to mention just as " Personal"
- ❖ Detailed result analysis has to be presented from next presentation onwards.
- ❖ Publication should be Listed journals from UGC approved list of Journals
- ❖ The link has to be provided for each publication for cross check
- ❖ In Placement, Benchmark Salary and Demand rate of students were suggested.
- ❖ Other state admission was discussed (Advantages, Disadvantages)

Item No.6   *To report about the important communications, policy decisions received from Government, AICTE etc.,*

Item No.7   ***Staff appointments made since the last meeting of the Governing Body.***

The Principal briefed the particulars of staff appointed since last meeting (given below)

S.No.	Name	Qualification	Designation	Dept	Date of Joining
1	Mr. V. Aravind Ram Sharma	M.Tech	Assistant Professor	MECH	04.03.2020
2	Mr. Ajeesh Kumar N.S	M.Tech	Assistant Professor	CIVIL	06.03.2020
3	Ms. Sri Jyothsna Bandi	M.Tech	Assistant Professor	CIVIL	16.03.2020
4	Mr. P. Chandrahas	M.Tech	Assistant Professor	CIVIL	29.12.2020

Item No.8   ***Staff who left the institution since the last meeting of the Governing Body***

The Principal briefed the particulars of staff left and medical leave from the Institution since the last meeting (Given below)

S.No.	Name	Qualification	Designation	Date of Joining	Date of Resignation	Reason	Dept
1	Mrs. N. Keerthi	M.Tech	Assistant Professor	02.07.2018	03.01.2020	Full time Ph.D.	ECE
2	Mr. N. Chinna Alluraiah	M.Tech	Assistant Professor	04.08.2011	03.01.2020	Full time Ph.D.	EEE
3	Ms. M. Neelima	M.Tech	Assistant Professor	28.06.2017	10.01.2020	Other Job	ECE
4	Dr. N.Srinivasa Rao	Ph.D	Associate Professor	12.06.2019	17.02.2020	Other Job	CIVIL
5	Mrs. J.V. Vijaya Lakshmi	M.Tech	Assistant Professor	13.06.2019	10.06.2020	Family migrated	CIVIL
6	Mr. N. Vasu Kumar	M.Tech	Assistant Professor	14.06.2019	10.06.2020	Health problem	MECH
7	Mr. P. Lokeswara	M.Tech	Assistant Professor	26.06.2010	29.07.2020	Full time Ph.D.	ECE
8	Dr. S.E.V. Subrahmanyam	MBA., Ph.D	Professor	01.06.2002	26.09.2020	Health problem	MBA
9	Mr. G. Nithyanandham	M.E	Assistant Professor	15.07.2019	11.11.2020	Full time Ph.D.	EEE

| 10 | Mrs. K. Rohitha | M.Tech | Assistant Professor | 01.07.2017 | 21.11.2020 | Maternity | CSE |
| 11 | Dr. S. Siva Kumar | MCA, M.E. | Associate Professor | 20.12.2018 | 01.12.2020 | Other Job | CSE |

Item No.9   *Results in the Examinations*

The Principal briefed the results for the pervious semester both UG and PG Courses

Year / Sem	No. Students Appeared	Number of Students Passed	Percentage of Result
2019-20 (II semester)			
II / II	490	292	59.59
III / II	426	361	84.74
IV / II	384	368	95.83
2019-20 (I semester)			
II / I	493	304	61.66
III / I	437	320	73.22
IV / I	384	314	81.77

Year / sem	Branch	Appeared	Passed	Percentage
I / II	MCA	13	13	100
II / II	MCA	53	49	92.4
I / I	MBA	93	92	98.92
II / I	MBA	93	89	95.69
I / II	MBA	92	92	100
II / II	MBA	93	93	100

Year / Sem	Branch	Appeared	Passed	Percentage
II-I	CSE	115	79	68.69
III-I	CSE	114	84	73.68
IV-I	CSE	110	83	75.45
II-II	CSE	115	86	74.78
III-II	CSE	112	97	86.6
IV-II	CSE	110	105	95.43
I/I	ECE	187	98	52.40
II/I	ECE	176	136	77.27
III/I	ECE	161	132	81.98
IV/I	ECE	157	133	84.71
I/II	ECE	186	114	61.29
II/II	ECE	174	128	73.56
III/II	ECE	158	140	88.60
IV/II	ECE	157	152	96.81
II/I	EEE	87	31	35.63
III/I	EEE	60	30	65
IV/I	EEE	31	28	90.32
II/II	EEE	86	24	27.9
III/II	EEE	59	51	86.44
IV/II	EEE	31	29	96.66
II/I	CIVIL	28	15	53.57
III/I	CIVIL	36	22	61.11
IV/I	CIVIL	37	31	100
II/II	CIVIL	28	15	53.57
III/II	CIVIL	31	18	58.06
IV/II	CIVIL	37	37	100
I / I	MECH	23	10	43.4
II/I	MECH	87	43	49.4
III/I	MECH	66	52	78.78
IV/I	MECH	49	39	79.59
I / II	MECH	23	8	34.78
II/II	MECH	87	39	44
III/II	MECH	66	55	83.33
IV/II	MECH	49	45	91.83

Item No.10 Report on Admissions for the academic year 2020-21

The Principal briefed admission analysis for the Current Academic Year 2020-2021

S. NO.	Branch	Sanction intake	Convener 70% + EWS 10%	Management intake	Total	Convener admitted	Management admitted	Balance convener	Balance management	Total
1	CSE	180	139	54	193	139	53	0	1	1
2	CSM	60	46	18	64	46	18	0	0	0
3	ECE	180	139	54	193	139	51	0	3	3
4	EEE	90	69	27	96	60	3	9	24	33
5	MECH	90	69	27	96	33	27	36	0	36
6	CIVIL	60	46	18	64	13	0	33	18	51
	TOTAL	660	508	198	706	**430**	**152**	78	46	124

Variation in admission was discussed. The members approved other state admission and foreign students' admission.

Item No.11 To report about the audited statements of accounts of the Institution

The Principal briefed the income and expenditure statement of accounts and audited statements of the Institute.

Item No.12: Budget proposal for the next academic year 2021-22

The Principal has submitted the budget proposals for the next academic year.

S.No.	Particulars	Total Amount	S.No.	Particulars	Total Amount
1	**Tuition Fee collections**			EXPENDITURE:	
	B.Tech:-		1	Teaching staff salaries	50000000
	I Year Approxmately	17500000	2	Non Teaching staff salaries	17000000
	I Year - Management	10588235	3	Security Service Charges	6000000
	II Year- Lateral Entry	1750000	4	EPF Employers contribution	1000000
	II Year-Convenor	14875000	5	Campus and Building Maintenace	6500000
	II Year - Management	10125000	6	AICTE fee	700000
	Ili Year	12810000	7	University User fee &Affiliation fee	1200000
	IVYear	28884000	8	Electicity charges	4800000
	MBA:-		9	Electrical Maintenance	800000
	I Year Approxmately	1620000	10	Generator Maintenance	200000
	II Year	1755000	11	Labrotary Expenses	300000
	MCA:-		12	Repairs and Maintenance others(Miscellaneous)	800000
	I Year Approxmately	1620000	13	Sports and Games	200000

	II Year	1512000	14	Books and Perodicals	1000000
			15	Computers Maintenance	500000
	M.Tech:-		16	Conveyance Expenses	70000
	I Year Approxmately	175000	17	Property Tax	1190282
	II Year	140000	18	Fees and Taxes	200000
			19	Internet charges	1000000
2	**Special Fee collections**		20	Printing & Statinery	600000
	B.Tech:-		21	Seminors & Work shops	500000
	III Year	2507100	22	Renewal of Microsot softwares	250000
	IV Year	3411300	23	Telephone charges	90000
			24	Travelling Expenses	200000
			25	Vehicles Maintenance Expenses	1500000
			26	GC Meeting Expenses	150000
			27	Board of studies Meeting Expenses	250000
			28	Remunerations	1422000
			29	Miscellaneous Expenses	200000
			30	Postage and courier charges	50000
			31	Tranport charges	150000
			32	Placements expenses	1000000
			33	College Anniversary Expenses	500000
			34	Depreciation	10000000
	Total Rs.	109272635		**Total Rs:**	110322282

Item No.13: **Details of latest lab equipment procured since last meeting**

S. No	Item Name	Purchased from	Date	Quantity
1	D-Link Cat6 UTP Cable 305Mtrs	Micro Technologies, Chittoor	06-05-2020	5
2	DesktpEdu ALNG LicSAPk OLV E 1Y Acdmc Ent	K.T.Tehnologies, Secunderabad	08-05-2020	45
3	WinSrvStd ALNG LicSAPk OLV E 1Y Acdmc AP	K.T.Tehnologies, Secunderabad	08-05-2020	1
4	WinRmtDsktpSrvcsCAL ALNG LicSAPk OLVE 1Y Acdme Ap UsrCAL	K.T.Tehnologies, Secunderabad	08-05-2020	45
5	Engineering College Automation Package (ECAP)	WEBPROS Solutions PVT.LTD	23-05-2020	1
6	BSNL ILL Bill	BSNL	20-07-2020	1
7	Domain name registration, web hosting	GM Online, Chittoor	19-12-2020	1
8	BSNL NME-1 Bill	BSNL	20-01-2021	1
9	BSNL NME-2 Bill	BSNL	20-01-2021	1

Item No.14: *To Discuss about staring new courses, Increase in Intake, Reduce in Intake for the academic year 2021-22*

The Principal briefed admission analysis for the Academic Year 2019-2020 proposed the new courses and variation in intake of following program.

Starting of New Courses

B.Tech CSIT	-	60
B.Tech CSE (Artificial Intelligence)	-	60
B.Tech CSE (Data Science)	-	60

Increase in intake

Sl.No	Program	Present Approved Intake	Proposed Intake
1.	B.Tech CSE (AIML)	60	120

Reduction in intake

Sl.No	Program	Present Approved Intake	Proposed Intake
1.	B.Tech Civil	60	30
2.	B.Tech-EEE	90	60
3.	MBA	180	60
4.	MCA	120	60

Item No.15: *To Discuss about Introduction of PIO seats for the academic year 2021-22*

The principal has briefly discussed with the members for approval of Persons of Indian Origin (PIO) quota seats for the next academic year 2021-22

Item No.16: *Important Points placed before the Governing Body for Ratification and Approval.*

The Principal explained the minutes of sub-committee of Governing Body meeting held on 04.02.2021. He briefly explained the status of admissions, fee fixation of the government to various programs and financial status of SITAMS. The resolution also presented to the Governing Body members for approval.

Item No.17   ***Other important issues***

        The principal put the following important points before the members for approval.

a) The APSCHE released the guidelines for introducing new course structure for I year B.Tech students from the academic year 2020-21. The College Academic Committee also followed the guidelines in framing R20 with minor and honors degree.

b) A Special Moderation in Evaluation system: In any subject if the pass percentage is below 40%, then special moderation is considered by taking 0.75% of maximum marks of all theory subjects offered in that semester , if any theory subjects and to all needy students.

c) Challenging Valuation: Any student can apply for challenging valuation by paying fee of Rs.5,000/- per subject. If any change in the evaluated marks as 12 mark and more difference, the partial amount Rs.2000/- will be refunded to concern student.

d) Issue of photocopy of Answer Script : To maintain r transparency, it is decided to issue photocopy of Answer Script to the candidate for a payment of Rs.1000/- per answer script.

        Chairman has given Vote of thanks to the Governing Body members for their valuable input for the development of the Sreenivasa Institute of Technology and Management Studies.

        The meeting ended with thanks.

(Sri K.Ranganatham).

CHAIRMAN

(Dr. P. Ramesh Kumar)

Principal & Member Secretary

To

All the members